

## Terms and Conditions for Sponsorship at Mekaela Academies

- In order to qualify for a sponsorship, the parents must give their detailed back-ground and the reason for their application in writing.
- Information provided must be accurate. Giving false information will disqualify parents or guardians from participation in the sponsorship programme. Mekaela Academies reserves the right to seek a refund for sponsorships obtained under false pretensions.
- With their signature parents agree that information about them and their spouses may be published in order to support the attraction of donors, i.e. by putting personal data on the organisation's websites. However, parents have the right to demand the withdrawal of such data from those websites in writing.
- Only needy families may qualify for sponsorship. If the economic situation of a family should later improve significantly it is expected that the sponsorship will be returned and made available for less fortunate families.
- The parents will make sure that the child can reach the school, and return home safely. The school does not provide transport for the children.
- At home, the child must be supported and encouraged with its studies. For its studies, the child must be provided with sufficient space and time.
- The parents are responsible for the cleanliness and the orderliness of the child's uniform. Every child is an ambassador of its school, it is thus expected that the child's appearance is appropriate.
- All books and other working materials which are used by the child are to be kept in good condition. Every single book must be wrapped into a protective cover (i.e. plastic bag).
- It is expected that parents of sponsored children offer voluntary services to the school. In every term, one parent should be available for one half day to render his/her services to the school on the headmaster's request. Such services are to be provided for no other than the school's benefit.
- To keep a good communication with our sponsors, they receive copies of each school report and at least two letters of the sponsored child or its parents every year. The parents will be held responsible for the timely delivery of those items to the school's administration. Failure to comply with this rule may cause the termination of the sponsorship.
- It is expected from a sponsored child to perform well at school. If the average score of the school reports for three consecutive terms stands below 50%, the sponsorship may be terminated.
- Your sponsor must not be contacted about a problem you might incur regarding your sponsorship unless you have previously submitted a written complaint either by letter to the head-teacher or management, or by email to **complaints@mekaela.com**. It is not acceptable if you abuse your sponsor as proxy for a short-cut solution to your problem.

**Ukunda, dated March 3<sup>rd</sup>, 2011**

**Mekaela Academies  
- The Directors -**